Talent Acquisition Strategy Template

Role Clarity	Ideal Employee Profile	Sourcing	Interview & Assessment Process
Job Description (Job Analysis)	Qualifications	*Internal*	How many interviews?
Reporting structure	Traits & Characteristincs	Employee Referral Program	What type (virtual, panel, etc.)?
Team structure	Values		Assessments? How many?
Organizational structure	Nice to have skills	*External*	Checks (referece, police, credit, etc.)?
		Job Boards (Indeed, etc.)	
		Social Media (LinkedIn, Facebook, etc.)	
		Post-secondary institutions	
		Associations	
		Networking Groups	